



DECCAN COLLEGE OF INTERIOR DESIGN, KOLHAPUR

Call us- (0231) 2666814, 2663814 Mobile- 7588595797

Write to us at - deccankop1@yahoo.com

Visit us - www.deccaninstitute.org

Internal Quality Assurance Cell (IQAC)

2021-22

DIT





Index

NO	Document	Page No
1	IQAC MEETING 2021-22 (Meeting No.1)	
	1. Notice	3
	2. Attendance	4
	3. Minute of Meeting	5
2	IQAC MEETING 2021-22 (Meeting No.2)	
	1. Notice	7
	2. Attendance	8
	3. Minute of Meeting	9
3	IQAC MEETING 2021-22 (Meeting No.3)	
	1. Notice	11
	2. Attendance	12
	3. Minute of Meeting	13
4	IQAC MEETING 2021-22 (Meeting No.4)	
	1. Notice	14
	2. Attendance	15
	3. Minute of Meeting	



Deccan Institute of Technology's

DECCAN COLLEGE OF INTERIOR DESIGN

(Affiliated to Shivaji University, Kolhapur & approved by Gov. of Maharashtra since-2006)

IQAC MEETINGS 2021-22

Date: 1/9/2021

Notice No. 1

All the IQAC members are hereby informed that, there will be a meeting of the entire IQAC member on 15/09/21 held in principal cabin at 11.00am to discuss the following issues.

Agenda

Sr. No.	Agenda
1.	Welcome Address by the Principal
2.	Minutes of Previous Meeting
3.	Orientation program review
4.	College Committee review –
5.	Students attendance & performance review.
6.	To discuss about Library updation.
7.	Review of action plan and action taken report of IQAC for the academic year 2021-22.
8.	Vote of Thanks





Deccan Institute of Technology's

DECCAN COLLEGE OF INTERIOR DESIGN

(Affiliated to Shivaji University, Kolhapur & approved by Gov. of Maharashtra since-2006)



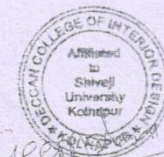
Deccan Institute of Technology's

DECCAN COLLEGE OF INTERIOR DESIGN

(Affiliated to Shivaji University, Kolhapur & approved by Gov. of Maharashtra since-2006)

Present Member List 2021

SR. NO.	NAME	POSITION IN IQAC	SIGNATURE
1	Ar. Seema Malani	Chairperson	
2	Er. Subhash Kulkarni	Representative from Management	
3	Er.. Niranjan Waichal	Representative from Employers.	
4	Ar. Pramod Beri	Representative from industrialist	
5	Ar. Anup Gaikwad	Representative from Teachers	
6	Id. Manisha Rajmane	Representative from Teachers	
7	Ar. Aniruddha Nalavade	Representative from Teachers	
8	Id. Deepak Lokare	Representative from Teachers	
9	Mrs Sushama Bhalekar	Representative from administrative officer.	
10	Mr. Suraj Patil	Representative from administrative officer.	
11	Mr. Prakash Devlapurkar	Representative from society	
12	Indrajeet Kanbarkar	Representative from Alumni	
13	Sharwari Kumbhar	Representative from students	
14	Ar. Megha Shirke	Coordinator, IQAC	



COSMOS COMMERCIAL COMPLEX, 3RD FLOOR, STATION ROAD, (NEAR HOTEL ANUGHRAH), NEW SHAHUPURI, KOLHAPUR 416001. PH. 0231-2666814 Email Id. - deccankop1@yahoo.com Website - www.deccaninstitute.org



MINUTES OF MEETING

Agenda 1: Welcome Address by the Principal

- The Principal offered a warm welcome to all the members. She congratulated team for hard working online examinations and motivated all to work even harder. She mentioned that college will continue to organize events digitally for the overall developments of students. It will help them to learn something beyond curriculum.

Agenda 2: Minutes of Previous Meeting

- Minutes of previous meeting held on 12/05/21 were read. After discussions of various decisions taken and its implementations, it was approved and adopted

Agenda 3: Orientation program review

- Program was conducted successfully New Students were made aware about the course structure & college commencement date, time table academic calendar were discussed in the program. Drafting material demo was arranged by Ratnakar Book Depot required Material List was given to all.

Agenda 4: College Committee review –

- A review was taken on the formation of new committees at the beginning of academic year for the smooth working. Staff members were allotted the different duties of Various committees. New students as members were added.

Agenda 5: Students attendance & performance review.

- It was discussed that all class teachers, should take review of Students attendance from time to time. Below average Students should be identified & informed to their parents as per discussion through email and whats up.





Deccan Institute of Technology's

DECCAN COLLEGE OF INTERIOR DESIGN

(Affiliated to Shivaji University, Kolhapur & approved by Gov. of Maharashtra since-2006)

Agenda 6: To discuss about Library updation.

- It was discussed that library software should be purchased for easy working for librarian. Addition of new books to library was suggested. Local news paper & surface magazine is subscribed notified by Mr. Jagdale sir. It was suggested to display new arrivals at Library. Bar code scan system should be introduced.

Agenda 7: Review of action plan and action taken report of IQAC for the academic year 2021-22.

- Ar. Megha Shirke briefed the attendees about the action plan of IQAC for academic year 2021-22 and how it is implemented at various levels in college. Members found the report satisfactory and it was accepted without changes.

Agenda 8: vote of thanks

- There being no other business, the meeting was concluded with Vote of Thanks to the Chair.





Deccan Institute of Technology's

DECCAN COLLEGE OF INTERIOR DESIGN

(Affiliated to Shivaji University, Kolhapur & approved by Gov. of Maharashtra since-2006)

Date: 1/12/21

Notice No. 2

All the IQAC members are hereby informed that, there will be a meeting of the entire IQAC member on 10/12/21 in principal cabin at 11.00am to discuss the following issues.

Agenda

Sr. No.	Agenda
1.	<u>Welcome Address by the Principal</u>
2.	<u>Minutes of Previous Meeting</u>
3.	<u>2D & 3D Modelling software updation.</u>
4.	<u>Exam 2022 April /may review</u>
5.	<u>To conduct a workshop for enrolment of new students for passport Election card.</u>
6.	<u>To discuss NAAC orientation.</u>
7.	Vote of Thanks





Deccan Institute of Technology's

DECCAN COLLEGE OF INTERIOR DESIGN

(Affiliated to Shivaji University, Kolhapur & approved by Gov. of Maharashtra since-2006)



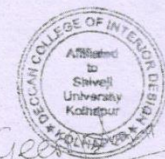
Deccan Institute of Technology's

DECCAN COLLEGE OF INTERIOR DESIGN

(Affiliated to Shivaji University, Kolhapur & approved by Gov. of Maharashtra since-2006)

Present Member List 2021

SR. NO.	NAME	POSITION IN IQAC	SIGNATURE
1	Ar. Seema Malani	Chairperson	
2	Er. Subhash Kulkarni	Representative from Management	
3	Er.. Niranjana Waichal	Representative from Employers.	
4	Ar. Pramod Beri	Representative from in industrialist	
5	Ar. Anup Gaikwad	Representative from Teachers	
6	Id. Manisha Rajmane	Representative from Teachers	
7	Ar. Aniruddha Nalavade	Representative from Teachers	
8	Id. Deepak Lokare	Representative from Teachers	
9	Mrs Sushama Bhalekar	Representative from administrative officer.	
10	Mr. Suraj Patil	Representative from administrative officer.	
11	Mr. Prakash Devlapurkar	Representative from society	
12	Indrajeet Kanbarkar	Representative from Alumni	
13	Sharwari Kumbhar	Representative from students	
14	Ar. Megha Shirke	Coordinator, IQAC	



COSMOS COMMERCIAL COMPLEX, 3RD FLOOR, STATION ROAD, (NEAR HOTEL ANUGHRAH), NEW SHAHUPURI, KOLHAPUR 416001. PH. 0231-2666814 Email Id. - deccankop1@yahoo.com Website - www.deccaninstitute.org



MINUTES OF MEETING

Agenda 1: Welcome Address by the Principal

- The principal offered a warm welcome to all the members.
- Then the meeting was continued with the subjects mentioned in agenda.

Agenda 2: Minutes of Previous Meeting

- Minutes of previous meeting were read. After discussions of various decisions taken and its implementations, it was approved and adopted.

Agenda 3: 2D & 3D Modelling software updation.

- Latest versions should be uploaded & updated with market. Software like Lumion, Revit, Twin Motion should be introduced to students. This technological advancement will help them in practice.

Agenda 4: . Exam 2022 April /may review

- Offline exam with OMR sheets, in MCQ format exam was conducted. Co-coordinator Dr. Deepak Lokare sir gave the review. During exam squad visited to college. Suggestions were given by team, will be corrected in future.

➤

Agenda 5: To conduct a workshop for enrolment of new students for passport & Election card.

- It was discussed to arrange workshop for enrolment of students for passport and new Election card. Experts from the field will guide the students for enrolment.





Deccan Institute of Technology's

DECCAN COLLEGE OF INTERIOR DESIGN

(Affiliated to Shivaji University, Kolhapur & approved by Gov. of Maharashtra since-2006)

Agenda 6: To discuss NAAC orientation.

- Principal Ar. Seema Malani briefly informed about our contribution to 7 different parameters set by NAAC for accreditation of the higher education institutions viz. (1) Curricular Aspects; (2) Teaching-Learning and Evaluation; (3) Research, Consultancy and Extension; (4) Infrastructure and Learning Resources; (5) Student Support and Progression; (6) Governance, Leadership and Management and (7) Innovations and Best Practices.
- She further informed about the submission of Self Study Report and the Extended Profile to NAAC, and about the NAAC visit to our College on 17 September 2022. She briefed the schedule of the two-day visit which includes NAAC meetings with the Principal, heads of various departments, library, college office, alumni, management of the College, students and parents, college premises, etc., and a cultural program by the students. The two-day visit will end with an exit meeting with teaching, non-teaching faculty and management.
- She gave various instructions about documentation, filing, during the visit, etc. to the office with reference to the above visit.

Agenda 7: Vote of Thanks

- There being no other business, the meeting was concluded with Vote of Thanks to the Chair by Ar. Annirudh Nalwade.





Deccan Institute of Technology's

DECCAN COLLEGE OF INTERIOR DESIGN

(Affiliated to Shivaji University, Kolhapur & approved by Gov. of Maharashtra since-2006)

Date: 1/2/22

Notice No. 3

All the IQAC members are hereby informed that, there will be a meeting of the entire IQAC member on 12/2/22 in principal cabin at 11.00am to discuss the following issues.

Agenda

Sr. No.	Agenda
1.	Welcome Address by the Principal
2.	Minutes of Previous Meeting
3.	To discuss about M. Des revised proposal.
4.	To maintain staff diary.
5.	To discuss about Campus maintenance
6.	To conduct open book test.
7.	Vote of Thanks





Deccan Institute of Technology's

DECCAN COLLEGE OF INTERIOR DESIGN

(Affiliated to Shivaji University, Kolhapur & approved by Gov. of Maharashtra since-2006)



Deccan Institute of Technology's

DECCAN COLLEGE OF INTERIOR DESIGN

(Affiliated to Shivaji University, Kolhapur & approved by Gov. of Maharashtra since-2006)

Present Member List 2021

SR. NO.	NAME	POSITION IN IQAC	SIGNATURE
1	Ar. Seema Malani	Chairperson	
2	Er. Subhash Kulkarni	Representative from Management	
3	Er.. Niranjan Waichal	Representative from Employers.	
4	Ar. Pramod Beri	Representative from in industrialist	
5	Ar. Anup Gaikwad	Representative from Teachers	
6	Id. Manisha Rajmane	Representative from Teachers	
7	Ar. Aniruddha Nalavade	Representative from Teachers	
8	Id. Deepak Lokare	Representative from Teachers	
9	Mrs Sushama Bhalekar	Representative from administrative officer.	
10	Mr. Suraj Patil	Representative from administrative officer.	
11	Mr. Prakash Devlapurkar	Representative from society	
12	Indrajeet Kanbarkar	Representative from Alumni	
13	Sharwari Kumbhar	Representative from students	
14	Ar. Megha Shirke	Coordinator , IQAC	



COSMOS COMMERCIAL COMPLEX, 3RD FLOOR, STATION ROAD, (NEAR HOTEL ANUGHRAH), NEW SHAHUPURI, KOLHAPUR 416001. PH. 0231-2666814 Email Id. - deccankop1@yahoo.com Website - www.deccaninstitute.org



MINUTES OF MEETING

Agenda 1: Welcome Address by the Principal

- All of the members were welcomed by the principal.

Agenda 2: Minutes of Previous Meeting

- Minutes of previous meeting held on 10/12/21 ,were read. After discussions of various decisions taken and it implementations, it was approved and adopted

Agenda 3: To discuss about M. Des revised proposal.

- It was discussed in the meeting that By adding the required necessary changes in previous proposal, revised proposal should be submitted to the university as early as possible.

Agenda 4: To maintain staff diary.

- All teaching staff were informed to keep a record of their academic teaching schedule in the diary & also to follow the same.

Agenda 5. To discuss about Campus maintenance

- It was discussed that maintenance of campus should be done. Concern committee members were informed to check repair work & get it done soon. As per requirement. Also it was discussed to decorate the college with painting related to interior. Addition of green potted plants Should be done to beautify the campus

Agenda 6. To conduct open book test.

- it was discussed that teachers should conduct an open book test chapter wise after completion of topic. This practice will help the students to solve paper in exam with confidence.

Agenda 7: Vote of Thanks

- There being no other business, the meeting was concluded with Vote of Thanks to the Chair.



Deccan Institute of Technology's

DECCAN COLLEGE OF INTERIOR DESIGN

(Affiliated to Shivaji University, Kolhapur & approved by Gov. of Maharashtra since-2006)

Date: 4/4/22

Notice No. 4

All the IQAC members are hereby informed that, there will be a meeting of the entire IQAC member 11/4/22 in principal cabin at 11.00am to discuss the following issues.

Agenda

Sr. No.	Agenda
1.	Welcome Address by the Principal
2.	Minutes of Previous Meeting
3.	To start E-news bulletin.
4.	To discuss about Material Library formation.
5.	To encourage the faculty to publish research papers
6.	To collect feedback of students
7.	Workshop for post graduate entrance exam.
8.	To review the preparation of SSR to be submitted to NAAC.
9.	Vote of Thanks





Deccan Institute of Technology's

DECCAN COLLEGE OF INTERIOR DESIGN

(Affiliated to Shivaji University, Kolhapur & approved by Gov. of Maharashtra since-2006)



Deccan Institute of Technology's

DECCAN COLLEGE OF INTERIOR DESIGN

(Affiliated to Shivaji University, Kolhapur & approved by Gov. of Maharashtra since-2006)

Present Member List 2021

SR. NO.	NAME	POSITION IN IQAC	SIGNATURE
1	Ar. Seema Malani	Chairperson	
2	Er. Subhash Kulkarni	Representative from Management	
3	Er.. Niranjan Waichal	Representative from Employers.	
4	Ar. Pramod Beri	Representative from in industrialist	
5	Ar. Anup Gaikwad	Representative from Teachers	
6	Id. Manisha Rajmane	Representative from Teachers	
7	Ar. Aniruddha Nalavade	Representative from Teachers	
8	Id. Deepak Lokare	Representative from Teachers	
9	Mrs Sushama Bhalekar	Representative from administrative officer.	
10	Mr. Suraj Patil	Representative from administrative officer.	
11	Mr. Prakash Devlapurkar	Representative from society	
12	Indrajeet Kanbarkar	Representative from Alumni	
13	Sharwari Kumbhar	Representative from students	
14	Ar. Megha Shirke	Coordinator , IQAC	



COSMOS COMMERCIAL COMPLEX, 3RD FLOOR, STATION ROAD, (NEAR HOTEL ANUGHRAH), NEW SHAHUPURI, KOLHAPUR 416001. PH. 0231-2666814 Email Id. - deccankop1@yahoo.com Website - www.deccaninstitute.org



MINUTES OF MEETING

Agenda 1: Welcome Address by the Principal

- All of the members were welcomed by the principal .

Agenda 2: Minutes of Previous Meeting

- Minutes of previous meeting were read. After discussions of various decisions taken and its implementations, it was approved and adopted

Agenda 3: To start E-news bulletin.

- It was discussed to publish E-news bulletin of college. Concern staff members were asked to collect data from staff & students in soft copy.

Agenda 4: To discuss about Material Library formation.

- To explore new materials to students, material Library formation is essential. Students can be made aware about market trends. Faculty members are advised to allot the places for display of material. Subject teachers are informed to collect the material.

Agenda 5: To encourage the faculty to publish research papers

- The importance of research papers was discussed with Faculty members., how it is beneficial to them was told in the meeting. For that they should attend the regarding workshop & Seminars Necessary to upgrade ourselves.

Agenda 6: To collect feedback of students

For the improvement in teaching & betterment of Students feedback should be taken from time to time. The suggestions from feedback will help the staff to add different innovative methods and techniques..

Agenda 7: Workshop for post graduate entrance exam.

Workshop Committee members were suggested to conduct a workshop on post graduate entrance exam for Students of third & fourth year degree. It will help to make aware the students about the exams. Experts from field will guide them. The future perspective of courses will be focused. Another Suggestion was to make the tie ups with coaching classes for entrance.



Deccan Institute of Technology's

DECCAN COLLEGE OF INTERIOR DESIGN

(Affiliated to Shivaji University, Kolhapur & approved by Gov. of Maharashtra since-2006)

Agenda 8: To review the preparation of SSR to be submitted to NAAC.

- Ar. Seema Malani reviewed the progress of preparation of SSR to the non-teaching staff. The non-teaching staff was asked to give correct information and provide all the necessary assistance for filling of the SSR as the college had decided to file IIQA by may, 2022. It was resolved to keep all the information required for ready before IIQA submission.

Agenda 9: Vote of Thanks

- There being no other business, the meeting was concluded with Vote of Thanks to the Chair.

